
**OSP ENGINEERING & PLANNING
ME/NH/VT & RI
DISTRICT MEMORANDUM**

TO: ALL FMC MANAGERS
FROM: ANTHONY MONTANI
PREPARED: TROY MCDONALD
SUBJECT: DISTRICT LINE EXTENSION (499) POLICY
DATE: NOVEMBER 1, 2005

District Line Extension (499) Policy

The purpose of this memo is to ensure a constant policy is utilized throughout the NS/RI District when addressing line extensions associated with new customers and to assist in maintaining a positive working relationship with individual power companies and compliance with respective Agreements.

Line Extensions Associated with Single Dwellings:

When there is a need to construct a line extension for a single dwelling, OSP Engineering shall wait for a Service Request (499) from the business office indicating the property owner has applied to Verizon for telephone service. Upon receipt of a Service Request the OSP Engineer shall be authorized to place all necessary utility poles or purchase interest in utility poles placed by the power company associated with utility service to the subject property.

Line Extensions Associated with Multi-Lot Subdivision:

When there is a need for pole placement, or a request to purchase interest in poles placed by the power company associated with a multi-lot subdivision, OSP Engineering will proceed with placement of utility poles or process paperwork to purchase interest in utility poles without the need for a Service Request (499) from the business office for telephone service to individual lots.

Line Extension within the Public Right-of-Way:

When there is a need to extend facilities within the limits of the municipal right-of-way, consisting of three (3) or more poles, OSP Engineering shall typically wait for a Service Request (499) from the business office indicating the property owner has applied to Verizon for telephone service. Upon receipt of a Service Request the OSP Engineer shall be authorized to place all necessary utility poles or purchase interest in utility poles placed by the power company associated with utility service to the subject property. The wording in this section SHALL NOT prevent the local OSP Engineer, familiar with the area, from proceeding with the placement/purchase of said utility poles if, based on engineering judgment or other potential service demands, it is deemed in Verizon's best interest to participate in said Line Extension without a service request.

Replacement of Existing Pole(s):

In the event the replacement of a “main-line” pole is needed, due to the construction of a new home within a Verizon Maintenance Area, OSP Engineering is not required to wait for the receipt of a Service Request (499) before placement of previously mentioned pole. This is due to the need by Verizon to transfer existing facilities from the existing pole to the new pole regardless of which company completed the installation of said pole.